

## **KOOP C.C. minutes June 8, 2016**

The meeting was moved to the Mueller complex because the KOOP office was locked.

Pedro Gatos calls the meeting to order at 7:55 p.m.

**Members present:** Pedro Gatos, Kalan Kucera, Greg Ciotti, Roscoe Overton, Susan Slattery, April Sullivan, Freddie Krc, Anyah Dishon, Alan Pogue- secretary; Mark Rashap  
8:30pm Roscoe leaves; 8:40 Anyah arrives

**Item #1- Amend and/or Approve June 2016 agenda & May 2016 minutes:** May minutes are in and open for comment and corrections until Friday.

**Items #2- KOOP Community Council Community Organization (CCCO) membership outreach mailout - April/Pedro:** April sent out a second letter to the list of non-profits for updates to their information and reported that so far about 20% of our KOOP Community Organizations have responded to request for category selection. There are six categories and they include Arts and Culture, Basic Needs/Human Services, Education, Health, Social Justice & Other.

**Items #3- KOOP Community Council Community Organization (CCCO) Calendar update- April/Kalan:** Kalan has been updating the calendar entries with each event being assigned a color to reflect the six different categories.

**Items #4- Outreach to AGLCC – Susan:** Susan was unable to make it to new location so this agenda item was tabled.

**Items #5- Protocol for recruiting new KOOP Community Organization Members – Pedro:** There has been some concern expressed about the protocol responsibility of responding to non-profits that contact the station and may be interested in becoming KOOP Community Organization members. The current form we have is not user friendly and Anyah volunteers to update it into a pdf format that would enable users to enter information easily into the document. Pedro will forward the form the existing word document form to Anyah to update. Pedro volunteers to form and lead a team that will interface with new prospective CO's in the community.

**Items #6- ROCO updates & 2016 KOOP Annual Culturally & Historically Significant Celebration Events (Month of June & July - Juneteenth, Stonewall & ADA Celebration)**

**Greg:** Greg gave an update on Community Celebrations. Pedro gave an update on the ROCO Juneteenth Celebration Event show he hosted with guests Roscoe Overton & Bishop Sterling Lands. April will be hosting the ADA Celebration Event next month.

### **Items #7- Community Council Tasks Celebration Events Checklist Protocol – Greg:**

Earlier this year Greg was tasked to draft notes and a protocol that explains all the major steps required to execute a successful presentation of our Historically and Culturally significant Celebration Events (CE). His document was to include the psa process, coverage of the ROCO celebration show for each event , announcement to the list, etc. Greg shared highlights of the last 2 1/2 years of producing them that he is distilling it into a document template for future event production. The more lead time the better and minimum lead times will be described. Pedro suggests and a consensus is agreed that the document should be converted into a policy. Once Greg sends a rough draft out all CC members are encouraged to review and suggest edits as needed..

It is suggested the CC have all 2017 events lined up by this coming November 2016. All agree.

“Community In reach”- talking to KOOP programmers about upcoming events is important. Anya asked about creative ways to get their attention. We , the CC, would like to know which programmer are highlighting events so we can promote them. Therefore all CC members are encouraged to solicit programmers to commit to mentioning the up-coming events.

**item #8 - Update 1: on Proposal special end of the year recognition award(s) for shows/individuals providing exceptional content and recognition to one or more of our KOOP Celeb. Events- Kalan:** tabled pending feedback from PC at their next meeting. Pedro will attend meeting and report back to CC at next meeting.

**item #9 - Update 2: CC related Archiving – podcasting – Kalan:** podcasts and archiving. Kalan is working with Kim and Mark Rashap on a “How to Podcast” manual and setting up guidelines on podcasts. Mark shares that the web team and tech team and he have been meeting concerning all the moving parts including , the hosting of the podcasts. A time must be found for all those involved to meet.

### **item #10-12 – New Business, Open Forum/Other Updates & next meeting date:**

Greg will hosting the upcoming “World of Refugees Day” program. Pedro seeks approval for permission from the CC to forward older ‘approved’ minutes some from past years to Steven to upload to the website. Yes, was the CC consensus. Next meeting on 13 July, 2016

9:20 p.m. Adjourn, moved by Freddie, all agreed.