

KOOP Community Council October 3rd, 2016 (7:40-8:30pm)

With Quorum met Pedro Gatos calls the meeting to order at 7:40 p.m.

Members present: Pedro Gatos, April Sullivan, Roscoe Overton, Susan Slattery, Gilka Cespedes, Kalan Kucera **Guests present:** Shane Ford, KOOP volunteer

1. Amend and/or Approve October 2016 agenda & September 2016 minutes

Agenda approved by voice vote; motion was made by Roscoe Overton, seconded by April Sullivan. October minutes have been submitted for team review.

2. Annual KOOP Elections

Annual CC / KOOP Elections upcoming, Pedro announces that the deadline for online forms for the elections is October 10th, 2016. Susan discusses some issues with the form, including that there seems to be no confirmation upon submission of the form. It is suggested to contact Fred with the Election Oversight Committee to follow up to make sure forms are going through.

3. Updates: on Calendar Listings & recent CC election mailout plan to start announcing them on ROCO. April

April reports about the CC Calendar listings and there is discussion about how these events might be promoted more widely and announced on more KOOP programs in addition to ROCO. There is discussion, that now that the CC Organization Membership Event Calendar has been up and running on the CC website of promoting it by announcing the CC Event calendar through email announcement to the listserv and also to sending out a reminder e-mail consisting of a collection of events at a regular interval. There is suggestion from Susan to do both. There is additional reporting from April about ROCO announcements, both the elections and Open house have been announced.

4. CC 11/17/2016 Open House – Susan

Susan opens discussion about the Open House, schedule to begin at 5:30 pm on 11/17/2016. Susan discusses her arrangements for events including food (Cabo Bob's), drink, raffle, and other items, as well as requesting the ability to request help from other CC members as relevant items arise. Bringing Light Into Darkness will again provide open mics for non-profits to share mission and passions and PowerPoint show will be continuously looped displaying the missions of each of our KOOP Community Council Organization Members throughout the duration of the Open House. The council agrees. April opens discussion about

sending notice to invitees and it is suggested that invitations be sent 3 weeks in advance. Susan suggests that the invitation is posted to the listserv so that individuals can forward it to non-profits and other groups of their choosing. Pedro brings up the quarterly focus on issues in regards to community organizations, but discussion is tabled for a later date.

5. Approval of Policy & Procedures for Community Council Celebration Events – Pedro/Greg

Pedro and Greg have continued to update a Community Council Celebrations Events Policy which was emailed to the CC ahead of our meeting. The final update ~~was~~ **is** approved unanimously by present members after a motion made by Roscoe Overton and seconded by Kalan Kucera.

6. ROCO rotation updates & 2016 KOOP Annual Culturally & Historically Significant Celebration Events (Month of Oct/Nov -, Veteran's Celebration Oct. Month & Pow Wow/Indigenous people's celebration April/Anyah

These were confirmed as correct.

7. New Business & Open Forum

Pedro suggests that the Policy and Procedure manual be uploaded onto the website for the sake of transparency and for any interested parties. This manual is updated throughout the year. Gilka asks if the Manual can be sent to CC members for review before a final version is uploaded. Pedro agrees and the suggestion is put forward to add the CE and Calendar policies to the Manual before review. Pedro motions to set a timetable for this update to be reviewed and finished on or before 12/15/2016. Roscoe seconds and the motion passes unanimously by voice vote. Roscoe then had to leave.

8. Set next CC monthly meeting date

Due to schedule conflicts surrounding November a The suggestion was then put forward by Pedro that the next meeting occur on Monday 11/14 at 7:30 pm at the KOOP station office, but no vote is held. Tentative meeting is set for that time.